

Riverside City College
Teaching & Learning Leadership Council (TLLC)
April 18, 2019 | Meeting Minutes
Heritage Room, 12:50pm – 1:50pm

Members present: Juliana Leung, Akia Marshall, Kristine DiMemmo, Jeanine Gardner, Tonya Huff, James Knieriem, Mary Legner, Jodi Mowrey, Ron Ruiz, Victor Sandoval, and Sal Soto

Members unable to attend: Carol Farrar, Angie Fawson, Yashmeen Sharma, Cynthia Gonzalez, Chie Ishihara, Ashley Martinez, James Seals and Kheesa Slaughter

Guests present: Jennifer Amaya, Haley Ashby

I. Call to Order – Meeting called to order at 12:54 pm, quorum met

II. Approval of the Agenda – M/S/C Legner/DiMemmo, motion carried by consensus

No changes to the agenda, agenda approved by consensus

- a. Marc Sanchez is no longer on TLLC but is listed on the agenda as the liaison for DLC; TLLC would like to replace Marc with Dr. Farrar

III. Approval of Minutes of TLLC meeting held on March 21, 2019

Tabled to next meeting

IV. Ongoing Business

- a. Spring Strategic planning retreat held 3/29, Julianna spoke about Pillar 4 and found the retreat quite useful; equity was discussed and it was noted that equity should be incorporated into all goals. Activities at the retreat in the process that standard 2 will be tomorrow.

Standard 1 was reviewed last month, Standard 2 is tomorrow and Standard 3 will be next

month. Leads have until next meeting to submit the evidence, a note of when evidence will be for items not yet ready for submission will also be noted.

Committee reports:

i. Enrollment Management – no meeting this month

ii. Curriculum Committee – not much going on; meeting was 15 minutes; some concerns have been that the catalog does not align with the curriculum that has been approved. Math & English changes need to be accurate, also catalog rights need to be honored. A new staff member will be coming onboard to help with curriculum alignment.

iii. Distance Ed – gaps found – no DE plan exits, items are not in a place easy to access

either, goal is to have plan approved in May and have ready for accreditation.

Establishing best practices as well as working with District wide DE

- iv. Guided Pathways – vision and mission statements are being worked on at this time, Communication plan on academic engagement centers was worked on to help decide what communication and who is responsible for this interaction was discussed. There was discussion on referring to academic m

