

Technology Resource Committee

Meeting Minutes

October 14, 2021

1:00 pm 2:00 pm

In attendance: Gabriel Rivera, Leo Truttmann, Lorenzo Lopez, Jill Smithen, Bill Manges, Terry Welker, Stephen Ashby, Jodi Mowrey, Sabrina Kroetz, Juan Mendoza, Cheyenne Martin-Corbett

Start time: 1:00 PM

End time: 1:55 PM

I. Approve minutes from September 7th, 2021

- a. Leo moved to approve
- b. Bill seconded
- c. No objections or abstentions

II. Co-chairs reports of activity

- a. Gabriel: TSS has been looking at different types of displays, working with ITLS to ensure new displays adhere to cyber security measures with which the District is moving forward.
- b. Leo: Leo has been asked to step in as faculty co-chair, as Patrick Scullin has been asked to be faculty co-chair for marketing subcommittee. Leo and Gabriel have met previously to discuss possible new displays and the needs and limitations of some of the MTSC rooms.
- c. Lorenzo: Nothing to report, as of now.

III. New business

a. TRC Members

- i. RDAS has made changes to many or possibly all committees (such as moving Patrick Scullin to the marketing subcommittee).
- ii. Only official members are allowed to vote; however, this committee

committee is to lend knowledge, opinions and expertise to other committees such as RDAS, ITSC, etc.

a. The image from your device is cast wirelessly to display.

i. Add a note under screencast clarifying what screencast means.

1. InTune allows any stolen or lost device to be remotely disabled and wiped, rendering the device useless.
 2. InTune also allows TSS to install new programs on District-provided devices; previously such a process was administered using GhostCast.
 3. Using InTune reduces the number of programs needed to protect and update the new mobile devices.
- vi. All 1900 devices have been delivered; they are currently being processed (asset tagging).
- vii. A pilot group of 40 devices were deployed to help work on a deployment process.
1. The deployment process involves allowing staff and faculty to choose a time and date for install/removal through Microsoft Bookings.
 2. This process will be deployed to different groups one at a time to avoid overload.
- viii. Encouraging OneDrive is one of the biggest aspects of this initiative.
1. OneDrive holds files remotely, streamlining the install/removal process, as files will not need to be moved from one device to another.
 2. Natalie Halsell has been holding OneDrive workshops to assist staff and faculty in familiarizing themselves with how OneDrive works.

c. Service Desk Update

- i. No updates at the moment

d. Technology Plan Update

- i. RCC Technology Plan is available in the Teams TRC channel to all TRC members.
- ii. Gabriel recommends all TRC members familiarize themselves with the tech plan by Oct 22nd.

1. Word tracks all changes made to tech plan; comments can also be added.
2. Tech plan will no longer be available after Oct 22nd, as chairs will be working on finalizing the document after that date.
3. Members are also encouraged to share this document with colleagues to obtain more feedback.
4. Members can also email agenda items to Cheyenne.

V. Committee Member Reports