RCC Technology Resource Committee (TRC)
November 12th, 2020
1:00 pm-2:00pm
Remote Zoom Meeting

https://cccconfer.zoom.us/rec/play/bo9lCv5g1GHBiiM0uZvdNFuiUjk_GMYeJH9A_X2pyD69NoqcVtOecNSHLc3az-VbXIT5wcUIWTq3TEQ.KqPZx0ydSulwuX-P?continueMode=true

Attendees: Patrick Scullin, Terry Welker, Stephen Ashby, Jill Smithen, Jodi Mowrey, Jim Mitchell, Bill Manges, Gabriel Rivera, Yash Tyagi, Skip Berry, Lisa Contreras

Not in attendance: Tucker Amidon

I. Approve minutes from October 8th, 2020 Meeting
   a. Approved minutes via consensus
   b. Abstention: N/A
   c. Objection: N/A

II. Faculty chair report of activity – *Patrick*
   a. RDAS Report
      i. Strategic Planning – *Patrick*
         1. Patrick emphasized the importance of having our plan in place so regular replacement occurs. So we don't have automatic technology updates on the priority list; will help the college in the long run over time.
      ii. Resource and Replacement – *Patrick*
         1. ITSC was talking about project Nexus that is underway. It will impact everyone. Bill stated project Nexus is in the blueprint phase. It's a replacement for Colleague.

III. Co

agreement. This is reassuring as the district is planning on the doing some training as well, so it will be in the same frame work so that the common language for all the technology at RCCD through ITIL – **ITIL** is a professionally recognized certification scheme, provides comprehensive, practical and proven guidance for establishing a service management system.

b. Drive Up Parking Lot Update – *Gabriel*
    i. Completed on Nov. 1st. Wi-Fi access in the Magnolia parking lot, parking structure (all floors), Kane parking lot, Lovekin complex parking lot. Increased the Wi-Fi access in parking lot E, P, and H, and the handicapped spaces by the tennis courts. An email notification will be sent to all students this week as well as posted on the website by the end of the week. Wi-Fi will be available Monday-Sunday, during campus hours, 7am-10pm. Extra security and grounds workers will be available on site to ensure safety within those hours. Jodi brought up a good question about power sources for students accessing Wi-Fi in the parking lots. Skip mentioned offering laptop battery adapters through Cares funding. Gabriel will notate and provide this info to the powers that be and find out if there is enough funding to purchase and distribute to students. He will have an update at our next meeting.

c. Laptop/Hotspot Distribution Update - *Bill*

the district's plans. Stephen brought up that we should flesh out the replacement plan because it really needs to be transparent and open. This would allow everyone the access to assess their equipment should be replaced based on the replacement plan. Skip added onto that and stating that the norm for the industry that there is power in that when we align ourselves with the industry standards then it's not just our input. Gabriel maintains that he uses three pillars: outcome, cost, and quality, to figure out what we actually need. With cost always being the outlier because if there is no money it's hard to replace these things. Patrick followed that up with why it is so important to coordinate with the Financial Resources Committee as we try to establish these replacement costs into the annual budget. The question now is if we provide a breakdown of costs built around the life cycle of equipment then provide it up the Financial Resources Committee and put the pressure on them to get it funded.

    b. AV Technology Update Tech Plan and AV Standards Appendix – *Patrick*
        i. Looking at the way we structured the tech plan with AV Tech specifically was some info was embedded in the descriptions for classrooms, labs and meeting spaces descriptions. But, maybe we should create a subsection under number 4. Technology Standards, where we describe the quality and importance of AV Tech and how we want to keep it maintained.

    c. New Team Site for working projects – *Patrick*
        i. Patrick is working on a Teams site that will allow us to better collaborate on documents. It will house all documentation and notes for our team to access.

VII.   2020/2021 TRC Projects
    a. Annual Technology Plan Review
        i. See <u>College and District Tech Plan Alignment</u>
    b. RCC Website Redesign
        i. See <u>RCC Website Update</u>
    c. ERP – Project Nexus

VIII.   Assignments:
    a. District ITSC Meeting