

**Resource Development and
Administrative Services
Leadership Council**

Strategic Responsibilities

1. Develop the college's Midrange Financial and Allocation Plan that encompasses human, technological, and physical resource requirements as well as develop potential revenue sources;
2. Develop the college's Facilities Master Plan;
3. Develop the college's Human Resources Plan, including the college's Staff Professional Development Plan (faculty, classified, administrative);
4. Develop the college's Technology Plan; and
5. Accept and prioritize resource requests from each unit's Five-Year Comprehensive Program Review Plan; and
6. Assume responsibility for Accreditation Standard III.

Operational Responsibilities

1. Review periodic revenue and expenditure reports for the college;
2. Develop Integrated Action Plans for each academic year;
3. Assess and re-calibrate each year the college's resource metrics and objectives;
4. Make recommendations on Staff Professional Development Plan;
5. Advance the implementation of college goals;
6. Assess each year the college's facilities load ratio metrics;
7. Assess each year the implementation of the college's Technology Plan;
8. Assess each year the college's Human Resources Plan;
9. Assess each year the college's Finance Plan.

- 12:50 p.m. Call to Order
- 12:52 p.m. Approval of Agenda
- 12:55 p.m. Approval of September 19, 2019 Minutes

ACTION ITEMS

- 1:00 p.m. Committee Formation Rules and Expectations

INFORMATIONAL ITEMS

- 1:10 p.m. Joint Prioritization Reminder
- 1:20 p.m. RCC Website Update
- 1:30 p.m. Style Guide Update
- 1:40 p.m. Committee Reports
Financial Resources
Human Resources
Physical Resources
Technology Resources