

**RIVERSIDE CITY COLLEGE**

**Resources Development & Administrative Services Leadership Council (RD&AS LC)**

**March 22, 2021**

**3:00 p.m. – 5 p.m.**

**Via Zoom**

*Chair: Tucker Amidon, Faculty*

*Co-Chair: Dr. Chip West, Administrator*

*Co-Chair: Stephen Ashby, Staff*

**Members Present**

Chip West, Tucker Amidon, Stephen Ashby, Amber Casolari, Natalie Halsell, Charles Richard, Elia Blount, Gabriel Rivera, Ismael Davila, Jennifer Lawson, Leo Truttmann, Patrick Scullin, Robert Beebe, Skip Berry, Tonya Huff, and Sydni Marquardt

**Guests**

Liz Tatum, Paul O'Connell

**Call to Order:**

3:03 p.m.

**Approval of the Agenda**

Robert Beebe motioned to approve and Jennifer Lawson seconded. Motion carried.

**Approval of February 22, 2021 Minutes**

Stephen Ashby motioned to approve and Robert Beebe seconded. Motion carried.

**Action Items**

**IPP/FPP (PRC)**

The District and each campus submits an Initial Project Proposal (IPP) (up to 10) every year to modernize or build new buildings. If the state approves your IPP, you can submit one Final Project Proposal (FPP) and compete with other campuses for state funding. The Life Science/Physical Science Modernization project is one that was approved and has received funding from the state and is in process. RCC does not foresee getting state money in the next few years unless we get our own bond. The plan now is to keep all of our projects in the FPP and IPP on the first phase of our Facilities Master Plan to see how they score and see if we have an opportunity for future funding. Current projects (in no particular order): Cosmetology, Visual Arts Complex, Advanced Technology, and Martin Luther King Center (reno



### **Strategic Planning Update**

The comprehensive program review is due. There have been a lot of questions and concerns regarding faculty hires.

### **Closing the Loop on Funded Initiatives**

Dr. West and Dr. DiMemmo met and went over all strategic planning for the past two years. They were able to reconcile a few items. They will report to EPOC in the next two months. It was recommended that people closely connected to the initiative be a part of the assessment and the closing the loop process in the future.

### **A Conversation with Dr. Bettina Love**

This event is happening March 29<sup>th</sup> from 3-5pm. This is a District-wide collaboration. RCC has 250 spots available. It will not be recorded.

### **Subcommittee Discussion**

**Financial Resources:** A summary was sent out. Amber presented the FTA Workload Distribution. She recommends that Business Services send this out to deans and department chairs. The form was sent out with the PLT minutes.

**Human Resources:** HRC is finalizing updates to the HR plan and staffing metrics. The committee spent a lot of time on professional development and updates will be coming to RDAS. They are also looking at equity minded practices, especially in recruitment.

A lot of plans across the campus need updating, but the Resource Request Form is priority right now.

**Physical Resources:** No further updates.

**Technology Resources:** TRC has been revising their service agreement and technology plan. Nothing to present yet, but their ideas were presented at ITC and the District wants to follow RCC's lead. The laptop mobile computing initiative is moving forward.

**Adjourned:** 4:34 p.m.