

**Riverside City College**  
**Human Resources Committee (HRC)**  
**Meeting Minutes**  
**May 11, 2021**  
**12:50pm-1:50pm**  
**Zoom**

**Attendees:** Chip West, Natalie Halsell  
Alcantar, Jim Knieriem, and Angel Mangunsong

The meeting commenced at 15:55 pm

**Approval of the March 9, 2021 minutes and April 23, 2021 minutes:** Angelina Alcantar

**Discussion Items:**

***Human Resources Plan Update***

The committee read through the updated Human Resources Plan. The Program Review and Plan Process graph will be updated with the 2020-2021 version. Many of the sections have been simplified and consolidated. The Recruitment, Retirements, and Industry Standards sections were broken down by faculty, classified professionals, and management. Faculty Professional Development and Classified/Management Professional Development are two separate sections.

The  
planning and

## Suggestions:

Once a month spotlight for faculty regarding things they are doing for students or in the classroom

New faculty forum where veteran faculty share their advice

New faculty meet and greet

Celebration for newly tenured faculty

Celebration on colleagues who get a promotion

New faculty flex panel with veteran faculty

Collective mentorship

Manager of the quarter or manager spotlight

Spotlight at R

## *Strategic Planning*

Dr. West asked for an additional position under Professional Development called Application Support Technician to train employees on programs such as Zoom, Concur, Adobe, Galaxy, Colleague, and so on. This position would provide and coordinate training, as well as troubleshoot and problem solve

Meeting adjourned at 1:46pm.