

- Committees need to do a better job updating their membership and sending it to EPOC, so that the voting link goes out to the correct members.
- There are some items that are prioritized, but not funded because of budget allocation.
- It was suggested that it would be helpful if the Program Review Committee sent out a letter after the President's response explaining next steps moving into the next program review cycle.

5. New Business

- a. January 2023 workshop – January 20th 2023
 - i. Review last year's plan for upgrades / changes – Wendy McEwen shared the plan for the retreat, the committee supports the agenda. Faculty attending the retreat can contact Bryn Glover for SPR and timesheet if they haven't done it already.
 - ii. Ensure everyone attending has Nuventive access – there will be group breakout sessions during the retreat that will include Nuventive use.
 - iii. Sharing plan at Dec 8th DLC – Department Chairs are welcome to attend the retreat, we are giving Special Projects to faculty who attend with the intent that they help the DC complete the program review.
- b. Updated Nuventive Platform – December
 - i. We will have updated visual aids with updated reporting functions, interfaces and menus. There is improved alignment with our resource request process. The resource request form was updated based on this year's feedback and integrated into Nuventive so we don't have a separate form.