GEMQ

3:00pm – 5:00pm February 22, 2021 via Zoom

	Members	Liaisons/Admin./Staff/Guests

      ii.   Website Review – GEMQ

          Review of the subcommittees. Do we want to include student reps for chairs?

      iii. Microsoft Teams Site – Review and How-To

          Wendy went over TEAMS site and showed all the different ways to use TEAMS.

  b. Table of Plans

      Plans that need to be assessed and updated.
      It is separated out by responsible council.
      Paul and Kristi will reach out to the councils; a lot to be assessed and updated.

  c. Guided Pathways (Standing item)

      Got feedback from RDAS, asked for additional information. We have the most current plan.
      Post the GP plan on GEMQ TEAMS site.

  d. Data Element Dictionary – Finalize?

      Integrate into the glossary of the strategic plan.
      Living document, email Brandon to add information.
      Add to GEMQ TEAMS site.

5. New Business

  a. Strategic Planning Report Card Review

      IE key to pulling data and making it happen.
      Dr. Isaac asked us to pull data quickly, did a presentation where we are, what we are doing.
      Must go through our leadership councils before finalizing.
      Wendy went over the structure of the report card.
      Add to the GEMQ TEAMS site.

  b. Program Review Timeline

      i. GEMQ Review (add to timeline – May 15-June 4 – GEMQ Review)

        1. Review Checklist

          GEMQ was able to review the checklist, will continue to go over it. Suggesting a timeline. Two-week time period for GEMQ to look at plans and provide feedback. May 26th GEMQ meeting we will go through the executive summarizes, break out in teams to review. Will send them out for review around May 15th.
          Checklist review and feedback at the next GEMQ meeting.

        2. Review Resource Request List

          Still waiting for the resource request list from RDAS. It is several years overdue.

  c. Program Review Assessment – Annual Assessment

      i. GEMQ

          Create a survey send out to all LC's, provide suggestions to add to the survey.
          Suggestion: Did you feel welcome to speak up?

  d. Accreditation Updates

      Annual reports due to ACCJC by April 9th. Will bring forward through the governance processes.
      Report due in October with follow up on evaluations and present to the board in June.