

RIVERSIDE CITY COLLEGE
Educational Planning and Oversight Committee Meeting
EPOC

March 2, 2017 12:50 to 1:50 p.m. Hall of Fame

Draft Minutes

Present Stephen Ashby, Scott Blair, FeRita Carter, Debbie Cazares, Carol Farrar, Susan Mills, Paul O'Connell, Tony Ortiz, Kathleen Sell, Virginia White, Charlie Zacarias

Absent: WoldeAb Isaac, Nigel Item, Maritzza Jeronimo, Manny Martinez, Regina Miller, Eduardo Perez, Grace Peterson, Anthony Rizo

Guests: Arun Goyal, Scott Bauer, Kristi DiMemmo, Wendy McEwen, Mark Sellick, Chip West

I. Call to Order

II. Approval of Agenda n/s/c (O'Connell, Carter)

III. Approval of Minutes- Nov/Dec, 2016 n/s/c (O'Connell, Carter)

IV. Co-chairs Report K. Sell/ S.Mills

x Midterm Accreditation Report-S. Mills

o March 15th is deadline for midterm report. Largely complete final checks and proof-reading.

o Annual accreditation report is due March 31st Institutional Effectiveness, Student Success, Dean of Grants are part of this division.

f A major division, 2 offices, accreditation, Business Services

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- o The colleges' Academic Senates are pushing the District to get the Strategic Planning completed. To do this, it is important that the colleges provide direction which will help inform the District Strategic Plan.
- o On the function maps, if necessary identify the colleges separately for each function. While most college functions are the same across the three, there are some instances where college roles are not identical (athletics, etc.).
- o Examples for best practice function maps: Rancho Santiago and San Jose Evergreen.
- o Policy doesn't have to be included in this pass for the maps - just broad determination of primary responsibility.

x Questions

- x status of community engagement plan
 - o In process and discussed at the last SAS meeting.
 - o Discussion included: What have we been :

- o Education Master Plan and Enrollment Management Plan review / refresh process is ongoing
- o HR– professional development for classified staff survey has been distributed. Included best practices from sister colleges. Trying to identify metrics for HR and technology staffing.
- o Technology– Audio Visual representative has joined the workgroup. No refresh plan has been developed for audio visual and this is a large gap. TAG is in charge (Dr. Casolari is faculty chair)--2 (lari is)2 (h)6 (i75(lari is 7 >>BDC /TT2 1 Tf -7.ig